CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE Minutes of the April 19, 1999 Meeting Page 1

A regular meeting of the Carson City Public Transit Advisory Committee was held at 5:30 p.m. on Monday, April 19, 1999 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

MEMBERS PRESENT:	Kay Bennett Mary Winkler Paul Gowins Robert Kennedy John Peshek
EX-OFFICIO MEMBERS PRESENT:	Linda Doty Gary Gobelman David Heath Julie Rodolph Barbara Taylor
STAFF PRESENT:	Marc Reynolds, General Manager, Community Transportation David Heath, Director of Finance Kathleen King, Recording Secretary (PTAC 04/19/99; 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Bennett. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during normal business hours.

I. ROLL CALL, DETERMINATION OF QUORUM (1-0001) - Member Bennett called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present.

II. APPROVAL OF AGENDA (1-0024) - Member Bennett advised that each meeting's agenda will contain the items presented, and opened the meeting for comments on the agenda. There being none, the meeting proceeded.

III. PUBLIC INTEREST AND COMMENTS (1-0032) - DeeDee Formaster, of the Carson City Center for Independent Living, advised of consumer concerns with the transit system, including the colored ticket system, the bus time schedule and fare rates, complaints of rudeness from the bus drivers, and instituting a formal comment/complaint process.

IV. CONSENT CALENDAR (1-0161) - None.

V. COMMITTEE ITEMS

V-1. WELCOME AND INTRODUCTIONS (1-0166) - Member Bennett welcomed the members. Each member, ex-officio member, and Mr. Reynolds introduced themselves and provided a brief overview of their relevant knowledge and experience.

V-2. READING OF RESOLUTION 1999-R-7 AND DISCUSSION OF ROLE AND RESPONSIBILITY OF COMMITTEE (1-0353) - Member Bennett reviewed the Resolution, including the ex-officio members and the agencies they represent, the mission of the Committee, its main tasks, terms of service of the members, frequency of meetings, cause for removal, and the Open Meeting Law. Discussion ensued with regard to public service, and agendizing formal adoption and prioritization of the tasks outlined in the Resolution.

V-3. DISCUSSION AND ACTION ON SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON (1-0665) - Member Winkler nominated Member Bennett as Chairperson. Member

CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE Minutes of the April 19, 1999 Meeting Page 2

Gowins seconded the nomination. Nomination carried 5-0-0-0. Member Kennedy nominated Member Winkler as Vice-Chairperson. Member Gowins seconded the nomination. Chairperson Bennett closed nominations. Nomination carried 5-0-0-0.

V-4. CURRENT STATUS OF THE PUBLIC TRANSIT SYSTEM (1-0710) - Mr. Reynolds reviewed the Business Plan for Consolidated Transportation, including the history of the current transit system, funding, and the increase in ridership following consolidation with OARC and FISH. He reviewed the March 1999 Monthly Status Report, including the monthly ridership statistics, and discussion ensued with regard to subcontract rides, categories of tickets, number of scheduled rides, and the history of colored tickets. Mr. Reynolds continued reviewing the Monthly Status Report, including ridership and client information, and trip count by revenue source. Discussion regarding the Carson High School "School to Careers" Program followed. The remainder of the Monthly Status Report consisted of graphics, including monthly ridership by category which indicates fluctuation of trips month-to-month, overall ridership which indicates the trend between clients and trips, and ridership by hour which includes the category of trip denials as well as peak times for the system. Discussion ensued with regard to the destinations of riders during peak times, ticket purchases by the Welfare Department, hours of operation, which consumers are driving peak times, ridership by day, weekend use of the system, and fare structure. Mr. Reynolds continued reviewing the Monthly Status Report, as follows: ticket sales, on-time performance and passengers per hour. Discussion ensued with regard to the method by which passengers per hour are calculated. Mr. Reynolds explained revenue hours and revenue miles, and discussed projections, future growth, and marketing the system. Discussion regarding purchasing additional vehicles, replacement vehicles, and funding for the same followed. Gary Gobleman, of the Division for Aging Services, discussed grant funding reimbursement and the apparent reduction in level of service to senior citizens. Discussion concerning trip cancellations and subscription rides followed.

V-5. FUTURE OF PUBLIC TRANSIT ISSUES AND CHALLENGES (1-1902) - Mr. Heath discussed anticipated revenue; start up costs; funding commitments from the City, NDOT, and Division of Aging Services; Paratransit Services' annual bill; and the FY 99/00 budget. Discussion ensued with regard to information to be provided at the next meeting, including the FY 98/99 budget and Paratransit Services' budget. Discussion of conducting a density study; a recent survey regarding senior citizen utilization of the transit system; and revenue sources followed.

Member Winkler left the meeting at 7:32 p.m.; a quorum was present as noted.

V-6. DISCUSSION AND ACTION ON MEETING SCHEDULE (1-2233) - Committee consensus was to schedule regular monthly meetings on the second Thursday of each month. The next monthly meeting will be held Thursday, May 13, 1999 at 5:30 p.m.

VI. STAFF REPORTS (1-2334) - None.

VII. PROPOSED SCHEDULE FOR FUTURE MEETINGS AND AGENDA ITEMS (1-2335) - Discussion ensued with regard to items for next month's agenda. Chairperson Bennett suggested developing reports to be heard each month. She requested that the Monthly Status Report and the financials be included as regular agenda items. Ms. Formaster requested that a complaint process be addressed as soon as possible. Chairperson Bennett advised the Committee to provide agenda items to Mr. Reynolds. Ms. Taylor requested that the colored ticket issue be addressed.

VII. ADJOURNMENT (1-2447) - Chairperson Bennett adjourned the meeting at 7:43 p.m.

The Minutes of the April 19, 1999 meeting of the Carson City Public Transit Advisory Committee

ARE SO APPROVED _____, 1999.

CARSON CITY PUBLIC TRANSIT ADVISORY COMMITTEE Minutes of the April 19, 1999 Meeting Page 3

KAY BENNETT, Chairperson